



# Internship Application

## Personal Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Mobile Carrier: \_\_\_\_\_

College/University: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

Major: \_\_\_\_\_ Degree you are working towards: \_\_\_\_\_

## Internship Information:

Type of internship for which you are applying: (Please circle one)

Observation Hours/Clinical

Full Internship

Post-Graduation Mentoring

Number of Hours you are requesting: \_\_\_\_\_

Please fill in the days and times you are available:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Start Time:							
End Time:							

Scheduling Notes/Specifications:

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# ASLIS

## Employment History:

<u>Employer:</u>	<u>Position</u>	<u>Dates (Start-End)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

## Experience/Interests:

Please indicate any special skills, interests, and/or training:

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## Internship Goals:

1. What are your professional development goals that you hope to reach during your internship and how will you reach them?

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2. Describe your interpreting weakness in both voice-to-sign and sign-to-voice interpreting:

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3. Describe your interpreting strengths in both voice-to-sign and sign-to-voice interpreting:

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4. How would you rate your interpreting skills? Below average, average, or above average and why?

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5. What are your goals for further education and interpreting employment after graduation and how will you achieve them?

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6. Use 5 words to describe yourself:

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7. Why do you want to become an interpreter?

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## References:

Please provide two professional references.

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Relationship: \_\_\_\_\_ How long have you known this reference? \_\_\_\_\_

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Relationship: \_\_\_\_\_ How long have you known this reference? \_\_\_\_\_

**Attachments:** Please submit the following materials as part of your application.

**\*Resume and Personal Statement:** Please include a cover letter with short statement as to why you would like to complete your internship with ASLIS. Attach your resume listing relevant coursework, work experience, and other experience that relates to the internship position for which you are applying.

**\*Reference letter:** Please include a letter of reference from each of the references listed above.

**\*Video Submission Requirements:** Go to [www.aslis.com](http://www.aslis.com) and click on "For Interpreters" then "Intern with ASLIS." Follow the instructions for video submission requirements.

After your submission is complete, your video and application will be reviewed by Pamela Wellumson, CSC, President and Owner and Katie Johnson, NIC, Internship Coordinator. If you have any questions regarding the submission process please contact Katie Johnson via email: [katie@aslis.com](mailto:katie@aslis.com) or phone: (763) 478-8963.



## Signature Page

### Please sign and return completed application and attachments to:

ASL Interpreting Services  
Attn: Katie Johnson  
5801 Duluth Street, Suite 106  
Golden Valley, MN 55422  
V: 763-478-8963 Fax: 763-478-3093  
Email: [katie@aslis.com](mailto:katie@aslis.com)

By signing this form, I, \_\_\_\_\_ (applicant's name), indicate that I am a good candidate to intern with ASLIS and have completed the necessary forms and submissions required.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

### Advisor/Professor Contact Information and Signature:

Advisor/Professor: \_\_\_\_\_

School Name: \_\_\_\_\_

School Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

By signing this form I am aware that \_\_\_\_\_ (applicant's name) is applying for an internship position with ASLIS for \_\_\_\_\_ (list kind of internship i.e. observation/clinical hours, full internship etc). I agree that the above applicant is a good candidate to intern with ASLIS. I believe this applicant holds the baseline skills and abilities to succeed in their internship and displays the necessary skills to intern in a freelance setting (i.e. organized, punctual, good attitude, professional, motivated, and takes initiative).

Signature of Advisor/Professor: \_\_\_\_\_ Date: \_\_\_\_\_

Notes/Comments:

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